

CONGREGATIONAL CHURCH OF BELMONT (CCB)
751 Alameda de las Pulgas, Belmont, CA 94002
650-593-4547 www.uccbelmont.org

CONDITIONS OF BUILDING USE

1. Cleanliness: Leave it at least as clean as it was when you got there. See checklist.
2. Use of alcoholic beverages
 - a. No person under legal age will serve or be served alcoholic beverages.
 - b. They will not be sold during the event.
 - c. Only beer, wine and champagne may be served: no distilled spirits.
 - d. A non-alcoholic beverage will always be available.
3. Noise: Excessive noise (including music) must cease at 10pm per City ordinance and consideration for our neighbors, some of whom have small children. **This includes the parking lot.**
4. **Garbage and Recycling**
 - a) Non-recyclable plastic and Styrofoam, including plates, glasses and utensils are not allowed. Biodegradable utensils are available for your use, as is the church tableware that must be washed. You may use paper products if they are properly recycled or composted. Try it – Mother Earth thanks you!
 - b) Separate all disposables into the 4 types of containers provided, using the bags shown:
 - 1) Blue container (no bag): All recyclables (clean paper, hard plastic, glass, and metals including foil).
 - 2) Brown container (brown biodegradable bags): compostables (leftover food, soiled food and beverage containers, plant cuttings).
 - 3) Round container (no bag): **all** plastic bags, including case wrappings
 - 4) Gray container (black plastic bag): everything else
 - c) All inside containers except the one with plastic bags must be emptied into the appropriate dumpsters in the corner of the parking lot. We will recycle the plastic bags at Safeway.
 - d) Not only is this the right thing to do, but if you don't, we will pay someone to do it afterwards and **reduce your Security Deposit accordingly.**
5. Smoking is not permitted anywhere inside the building. Smoking is only permitted outside of the back cyclone fence. Use butt-receptacles outside the fence.
6. Elevator use: adhere to weight and usage restrictions as posted (750 lbs. max)
7. It's an old building: be respectful of plumbing and overloading electrical circuits
8. Decorations – No nails or pins, and use only blue painters tape to affix decorations to walls or pews.
9. Use only the rooms and spaces you have reserved. For example, the playground is not to be used unless agreed to in writing beforehand. If you did not reserve the sanctuary or rooms on another floor, please don't use them.